

WOMEN'S SYMPOSIUM

Back to Basics: Navigating the Jungle of Life

Saturday, March 31, 2012

8:15am-12:30pm

Vendor Application

(Deadline February 29, 2012 – PLEASE print legibly or type)

Previous Vendor in March 2011? Yes/No (Please Circle)	Same Product Line? Yes/No (Please Circle)
Name of Company/Business:	
Contact Person(s):	
Address:	
Phone #:	
Alternate #:	
Email Address: _____ @ _____	
Website:	
Description/Price Range of products sold - please be VERY detailed:	
To make our event more exciting, we like to provide drawing prizes for the attendees & vendors! If at all possible, we kindly ask that you provide a drawing prize!	
Item to be donated for drawing prize: _____	
You may keep these at your table for redemption, so that you have an opportunity to visit with the winner.	
Booth Fee: Booth space -\$25.00* ___ Check here if you NEED electricity; there is no additional fee, but there is LIMITED AVAILABILITY. You MUST provide your own extension cords.	
Booth Size: Most booth spaces will accommodate one (1) 6 foot table and two (2) chairs. These are provided by TCC South.	
___ NO TABLES NEEDED - Please check here, if you do not require a table (ie. You will be bringing your own shelves, racks or other type of displays that will be replacing these). Please remember, these need to fit into your space and not in walkways or our neighbor's area.	

Staffing of vendor space is responsibility of the vendor. The door prize is to be presented at time of check in. Vendor agrees to maintain the area of his/her exhibit in an orderly manner. Multiple booths will be accepted per product type, but only one vendor for each company will be accepted. **Note:** We already have Avon, Mary Kay and Face Painting vendors represented. * SETUP time is 7-8 am the day of the event. **The date of the USPS date stamp on the envelope will be used if we have more than one vendor representing the same company.**

If possible, please email this form, along with a copy of your check (Sorry, **No cash accepted**) upon completion to: klrmarykay@yahoo.com to reserve your space, prior to mailing it. CHECKS should be made payable to WHM Scholarship If you have a photo of your previous booth at this or another event, please include it. Applications will be accepted until vendor area is filled. Confirmation of your booth space reservation and a map of the location will be sent by email after receipt of payment. Vendor booth assignment will be provided at check-in. The vendor payment is due on or before February 29, 2012. **When mailing your payment, please include a copy of the application.**

Date: _____

Signature: _____

* Mail completed form and check to:

TRISH LIGHT, CHAIR, WOMEN'S SYMPOSIUM
Women's History Month Scholarship
TCC SOUTH CAMPUS, 5301 CAMPUS DRIVE
FORT WORTH, TEXAS 76119

COORDINATOR USE ONLY:

Check #: _____

Rec'd: _____

Booth #: _____

Electricity: Yes No

Additional info:

IMPORTANT: Please advertise this event with all your adult family and friends! Please post this link on your Facebook page and encourage others to LINK it to bring some good publicity!

<http://www.facebook.com/events/177229269039905/>

The symposium is free and open to the public. PLEASE invite all your customers, family and friends. **The Seminar is an adult (18 and up) only event.**

(Vendor Set up 7 a.m.-8:00 a.m.)

Symposium Agenda:

8:15 – 8:55	Attendee Registration, Continental Breakfast, Exhibits
9:00	Official Welcome
9:05 – 9:40	Opening Session – Safe Haven Panel Discussion: Get the Facts of Domestic Violence
9:45 – 11:10	Exhibits & Networking
11:10 -	General Session Speaker – Honorable Judge Bobbie Edmonds: Women & the Law: What You Need to Know
11:50	Entertainment, Evaluation, & Door Prizes
12:00-12:30	Exhibits & Networking

Over 35 vendors will be available in the Cafeteria of the Student Center, for your shopping pleasure. Please contact Kathy Rollwage, Exhibit Chairperson, at klmarykay@yahoo.com if you are interested in being a vendor.

Vendor fees benefit the Women's History Month Scholarship program.

Registration and continental breakfast begin at 8:15 a.m. in the lobby and Faculty Dining Room of the Student Center. http://www.tccd.edu/Campuses_and_Centers/South_Campus/Map_SO.html

The event is one of several sponsored by the Women's History Month Committee at South Campus and Women in New Roles (WINR), a college credit program for women in transition returning to school, available at South, Southeast, and Northeast campuses. WINR Program web site: www.tccd.edu/winr.

More information about this and other South Campus events is available from Triesha Light, symposium chair and WINR coordinator, at 817-515-4740 or triesha.light@tccd.edu